



## Appointment of Casual Teachers

We are seeking suitably experienced and enthusiastic staff to fill vacancies in our casual pool of Primary and Secondary trained Teachers.

A successful applicant will possess the capacity to encourage and inspire students in their love of learning. Graduates and experienced teachers are equally encouraged to apply.

### Position Description

<b>Position Title:</b>	Casual Teacher
<b>Responsible to:</b>	Principal
<b>Reports to:</b>	Deputy Principal
<b>Key Stakeholders:</b>	Students and Parents Principal and Executive Team Heads of Department Head of Student Services
<b>Overview:</b>	As a casual teacher at Calrossy Anglican School you are responsible for delivering high-quality educational programs to students in a Christian school environment. This role involves providing instruction, assessing student performance, and fostering a positive and inclusive learning environment. The teacher must be adaptable, able to quickly integrate into different classroom settings, and maintain a high standard of teaching while covering for regular staff members.
<b>Duties &amp; Responsibilities:</b>	<p><b>Ethos</b></p> <ul style="list-style-type: none"> <li>Actively support and promote the Christian ethos of Calrossy in a manner that is inclusive and sensitive to the life experiences of students, parents, and staff.</li> <li>At all times promote the School's Christian values in a practical and accessible way that promotes our mission to provide excellence in a Christian environment.</li> <li>Uphold the Schools core values of <b>Selflessness, Integrity, Resilience and Inclusiveness.</b></li> </ul> <p><b>Key Responsibilities</b></p> <p><b>Instruction and Classroom Management:</b></p> <ul style="list-style-type: none"> <li>Deliver engaging lessons across various subjects and year levels, following the school's curriculum and educational standards.</li> <li>Manage classroom behaviour in a respectful and positive manner, ensuring a safe and productive learning environment.</li> <li>Adapt teaching methods to meet the diverse needs of students, including those with special educational requirements.</li> <li>Implement school policies, procedures, and programs during instructional time.</li> </ul> <p><b>Assessment and Reporting:</b></p> <ul style="list-style-type: none"> <li>Evaluate and monitor student progress through formative and summative assessments.</li> <li>Provide timely and constructive feedback to students.</li> <li>Communicate any significant issues regarding student progress or behaviour to the relevant permanent staff or school administration.</li> </ul> <p><b>Collaboration and Communication:</b></p> <ul style="list-style-type: none"> <li>Liaise with permanent teaching staff, including Heads of Department and year coordinators, to ensure continuity in students' learning experiences.</li> <li>Participate in staff meetings, professional development, and other school-related activities as required.</li> </ul>

	<p><b>Administrative Duties:</b></p> <ul style="list-style-type: none"> <li>• Maintain accurate records of student attendance grades and other required documentation.</li> <li>• Adhere to school policies and procedures.</li> <li>• Undertake student supervision duties as required.</li> <li>• Participate in any co-curricular activity as required.</li> </ul> <p><b>Professional Conduct:</b></p> <ul style="list-style-type: none"> <li>• Uphold the school's values, mission, and ethos in all interactions with students, staff, and the broader school community.</li> <li>• Maintain confidentiality regarding school matters and student information.</li> <li>• Ensure that all teaching practices comply with the regulatory standards set by the NSW Education Standards Authority (NESA).</li> </ul> <p>Other duties as reasonably required by the Principal.</p>	
<p><b>Skills, Qualifications and Experience:</b></p>	<p><b>Key Skills and Attributes</b></p> <ul style="list-style-type: none"> <li>• Effective classroom management skills and the ability to engage and motivate students.</li> <li>• Excellent interpersonal and communication skills, both written and verbal.</li> <li>• Flexibility and adaptability to work in different classroom environments and with various teaching teams.</li> <li>• Commitment to continuous professional development and reflective teaching practices.</li> <li>• Ability to build positive relationships with students, staff, and parents.</li> </ul> <p><b>Qualifications and Experience</b></p> <p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Teacher Registration with the NSW Education Standards Authority (NESA).</li> <li>• Tertiary qualification in Education or relevant subject area.</li> <li>• Current NSW Working with Children Check.</li> <li>• Demonstrated experience in teaching within a primary and /or secondary school setting.</li> <li>• Driver's License</li> <li>• First Aid Certificate</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Previous experience in a similar role within a private or independent school.</li> <li>• Familiarity with the NSW curriculum and assessment requirements.</li> <li>• Ability to teach across multiple subject areas or year levels.</li> </ul>	
<p><b>Health, Safety &amp; Wellbeing:</b></p>	<p><b>In accordance with the Workplace Health &amp; Safety Act 2021, Employees must:</b></p> <ul style="list-style-type: none"> <li>• While at work take reasonable care for their own health and safety</li> <li>• Take reasonable care for the health and safety of others</li> <li>• Comply with any reasonable instruction from Calrossy</li> <li>• Follow defined WH&amp;S policies and procedures of the school</li> </ul>	
<p><b>Conditions of Employment:</b></p>	<p><b>Industrial Instrument</b></p> <p><b>Employment Type</b></p> <p><b>Classification</b></p> <p><b>Days of Work</b></p> <p><b>Primary Work location</b></p>	<p><i>Independent Schools (Teachers) Cooperative Multi Enterprise Agreement 2025 (CMEA)</i></p> <p>Casual</p> <p>NSW and ACT Teachers – Casual Rates Table (Level 1/2/3)</p> <p>Term time, Monday to Friday as required</p> <p>William Cowper Campus / Brisbane Street Campus</p>
<p><b>Location:</b></p>	<p><b>Brisbane Street Campus (Senior 10-12 and Boarding)</b> 140 Brisbane Street PO Box 1245 Tamworth NSW 2340</p> <p><b>William Cowper Campus (Junior K-6 &amp; Middle 7-9)</b> 242 Moore Creek Road Tamworth 2340</p>	